

AMERICAN DANCE FESTIVAL
2025 Arts Administration Internship Application

Applications must be postmarked by February 15, 2025

Name: _____ Birthdate: _____

Preferred Pronouns: _____

Address: _____

Phone Number: _____

Email Address: _____

When is your Spring Break? (to avoid problems contacting you) _____

How did you learn about ADF's internship program? _____

Rank your top 3 choices one to three (1 being your first choice):

- | | | |
|---|--|---|
| <input type="checkbox"/> Archives | <input type="checkbox"/> Audience Services | <input type="checkbox"/> Company Management |
| <input type="checkbox"/> Development & Exec. Support | <input type="checkbox"/> Finance | <input type="checkbox"/> Graphic Design |
| <input type="checkbox"/> Hospitality | <input type="checkbox"/> Logistics | <input type="checkbox"/> Merchandising |
| <input type="checkbox"/> Program & Admin | <input type="checkbox"/> Special Projects | |
| <input type="checkbox"/> Studios & Community Engagement | | |

Would you like to be considered for **any** internship? Yes No

Do you have a valid US driver's license? Yes No

Will you have a car this summer? Yes No

Special work and/or educational skills:

Accounting Video Editing & Recording Theater Production

Special Events/Hospitality Writing (Proposals, Press Releases, etc.) Database

Computer Programs: _____

Foreign Languages: _____

Other: _____

Please Note:

- Upon acceptance to the program, participants will be required to submit proof of US Citizenship or of lawful alien status which will permit you to work in the United States.
- ADF arts administration internships are contingent upon passing a criminal background check.
- If you apply for an arts administration internship, you will not be considered for a production internship.
- For internships requiring a car, a valid US Driver's License is required.

Applications and questions should be directed to:

Intern Program, American Dance Festival

Box 90772, Durham, NC 27708

919-684-6402

adf@americandancefestival.org

APPLICATION CHECKLIST

Completed application form

Cover letter detailing your interest in working with ADF, your particular skills, and what you hope to accomplish with the internship

Current résumé

Two letters of recommendation, work-related preferred (indicate if these will be arriving separately)