

ADF STUDIOS SUBSIDY PROGRAM INFORMATION

This program is generously funded by the Robert and Mercedes Eichholz Foundation. The ADF Studio Subsidy Program provides access to rehearsal space at affordable rates for dance artists contributing to the local creative landscape.

With a booming dance community comes a critical need for rehearsal space. As is the case in many communities, the cost of studio rental is the primary barrier that dance artists experience when diving into a creative process. ADF seeks to remove this barrier through the ADF Studio Subsidy Program, which will award grants in the form of subsidized studio space that will support over 40 artists and the creation of their works.

On a first come, first serve basis, artists will be able to receive access to up to 40 hours of subsidized rehearsal within a 3-month period at the rate of \$10 per hour.

Studio Subsidy Guidelines

- Must complete application and liability waiver
- Applications will be processed on a rolling basis
- All reservations are subject to current space availability
- Studio subsidy hours must be used within a 3 month period
- Studio subsidies may not be used to offer paid classes
- You may not store props, costumes, supplies, etc. at the studios
- Repeat applicants are allowed, but ADF is committed to ensuring that a variety of artists benefit from this program
- Recipients who are granted a subsidy will be required to include the following credit in their performance programs for works created/reworked during period of subsidy:
 - *[Name of dance work] was supported, in part, by ADF's Studio Subsidy Program through a generous gift from the Robert and Mercedes Eichholz Foundation.*

Application Procedures

- Artists must write a short proposal about a new work they are making, a work they want to revisit after a premiere, or a creative idea they want to explore. On a first come, first serve basis, dance artists will be able to receive access to up to 40 hours of subsidized rehearsal within a 3-month period at the rate of \$10 per hour. This will provide artists access to high-quality studios that would usually cost up to \$40 an hour to rent.
- Applications may be submitted the following ways:
 - In Person:** 721 Broad Street, Durham, NC 27705
Mon–Fri: 10:00a-6:00p *(extended/weekend hours based on class schedule)*
 - By Email:** studios@americandancefestival.org
- After we receive your completed application and waiver, an ADF staff member will contact you within 5 business to notify you if space is available.
- Your reservation will not be complete until full payment is received or payment plan is confirmed

Samuel H. Scripps Studios: Studio Subsidy Application

Primary Contact Name Choreographer Name (if different)

Company or Organization (if applicable)

Street Address City State Zip Code

Primary Contact Number Primary Contact Email Address

Are you... (check all that apply)

- A 501©3 Nonprofit Fiscally sponsored by a 501©3 Nonprofit Independent Dance Artist/Choreographer
 Other: _____

1. Please write a short proposal about your need for studio space. You might include information about a new work you are making, a work you want to revisit after a premiere, or a creative idea you want to explore.

Samuel H. Scripps Studios: Studio Subsidy Application (cont.)

Please include administrative details below about your rehearsal needs:

- 1. How many hours total are you requesting for this studio subsidy (up to 40)? _____
- 2. How many times per week would you like to rehearse? _____
- 3. How long are your rehearsals typically? _____
- 4. Please list your top 3 choices for weekly rehearsal times – days, times, etc. (if you are planning to rehearse more than once a week, please include at least 3 options per weekly rehearsal).

5. What date would you like to start your rehearsal schedule**? (subsidy hours must be used within a 3 month period)

Once your application is processed, we will work together to schedule your hours over the next 3 months at a rate of \$10/hour and set up an autodraft payment plan.

6. Please check your space preference:

- Myers
- Reinhart
- (We will honor this preference if possible.)

7. How many dancers will be present at your rehearsals (ballpark estimation is fine)? _____

8. Do you have any special technical needs for your rehearsals? **you may not store materials/props at the studios**

Final questions:

1. Have you received the ADF Studios Subsidy Grant before? If so, how many times? _____

2. Do you teach or rehearse at other spaces in the area? If so, where?

Additional notes or questions? Please include them below:

Samuel H. Scripps Studios: General Studio Space Information

Please read through the contents of this packet for more information on the studio space at ADF's Samuel H. Scripps Studios. Photos of our space are available on our [website](http://www.americandancefestival.org) at www.americandancefestival.org. For more information about availability, tours, etc. please contact Julia at **919-797-2871** or email studios@americandancefestival.org.

Features	Reinhart Studio	Myers Studio
Large windows, ample natural light	✓	✓
Full-length mirrors		✓
Observation windows with blinds	✓	✓
High quality sound system (compatible w/ CD/mp3/laptop/phone)	✓	✓
Upright piano	✓	
Use of yoga mats, blocks, blankets	✓	✓
Dimensions	32' x 54'	22' x 44'
Capacity	28 (dancing) 35 (yoga) 115 (standard)	18 (dancing) 25 (yoga) 65 (standard)
Conference Room: Features include natural light, unique art, 12-ft table, 14 chairs, and a credenza.		

Included with subsidy space use	Reinhart Studio	Myers Studio
Use of balcony	✓	✓
Use of lobby, restrooms, water fountain	✓	✓
Free parking	✓	✓
50 black folding chairs	✓	✓
3 six-foot-long white plastic tables	✓	✓
Yoga mats, blocks, blankets	✓	✓

Studio Use Policies

- Primary renter must be 18 years of age or older.
- Any renter using the studio must complete the provided liability release form. The renter assumes liability for all participants associated with their reservation.
- Only water in a plastic bottle/container is permitted in the dance studios. Other food/beverage items are not permitted in either studio. We have ample space for refreshments in our lobby and conference room.
- No rosin or powder substances are permitted on the studio floors.
- Shoes that have been worn outside, shoes with dark soles, heeled shoes, ballroom shoes, and tap shoes are not permitted on the studio floor. The only type of street shoes allowed are white-soled, clean sneakers.
- It is your responsibility to make sure the space is left in the same condition it was found. Any damage to the studio—by you or one of your participants—is the responsibility of the renter, and will result in additional charges.
- Smoking is not permitted anywhere in the facility, including the balcony.
- Props/costumes/materials/supplies may not be stored at studios.
- The use of the any rented space does not in any way imply endorsement or sponsorship of any event by ADF or ADF's Studios. Any publicity shall be designed to clearly and accurately display the name of the sponsoring group.

Samuel H. Scripps Studios: Rental Liability Waiver and Agreement

Payment

Once your application has been accepted and we have confirmed a full schedule, we will set up an auto-draft payment via credit card in our MindBody system for your remaining balance on a schedule that works for you.

To pay by check or card, you must pay in full in advance.

Date Change Policy

Changes must be made at least 48 hours before the reserved time. If you need to cancel your reservation in less than 48 hours, please call 919-797-2871 **AND** email studios@americandancefestival.org. In the event of a canceled rehearsal, we will schedule a make-up on another date to fulfill the missed subsidy hours.

Liability Waiver

I warrant and represent to American Dance Festival (“ADF”) that:

1. I am 18 years of age or older and have no knowledge of any medical conditions of any kind that would affect my participation in any activities in connection with my space rental at the Samuel H. Scripps Studios (“Studios”) in any way whatsoever.
2. I acknowledge that my participation in said activities is entirely voluntary and that I possess complete understanding of the risks involved in the activities taking place during my space rental.
3. I agree that I will not hold liable ADF or any of its licensees, agents, successors or assigns, the Studios, or any faculty member, or employee (collectively, the “Released Parties”) for injuries sustained, death, or illnesses contracted by me while a participant at the Studios.
4. I agree to release, indemnify, and hold harmless the Released Parties for all claims, suits, liabilities, damages, costs, expenses, and judgments arising from my acts or omissions which result in injury or damage or loss to any person, property, or party.
5. I agree to abide by the rules and regulations of ADF and the Studios where my space rental will be held. I have read and understand the refund policies and agree that I am only entitled to a refund under the terms and conditions specified. I understand that I am liable for any damages incurred during or resulting from my space rental.

With my signature, I have carefully read, understood, and approved ADF’s Liability Waiver, Refund/Cancellation Policies, Subsidy Guidelines, and Studio Policies before signing, and I agree to be bound by all of their provisions. I understand and agree that everyone participating in my space rental will abide by the Studio Policies.

Signature

Date