

**2022 ADF School  
PRE-PROFESSIONAL DANCE INTENSIVE CONTACT SHEET**

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**SCHOOL OFFICES IN GILBERT-ADDOMS RESIDENCE HALL**

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DEAN'S OFFICE – Room 118

Leah Cox, *Dean*

SCHOOL ADMINISTRATION – Room 119

Heidi Rodeffer, *Director of School Administration*

Bella Pansera, *Program & Administration Intern*

SCHOOL ADMINISTRATION – Room 120

Caitlin Dutton-Reaver, *School Assistant*

Anjali Varma, *DPW Workshop/Dean's Office Coordinator*

SCHOOL OPERATIONS – Room 121

Aaron Salas, *School Operations Coordinator*

Evie Blythe, *School Operations Intern*

FESTIVAL SERVICES – Room 122

Lia Wong, *Festival Services Coordinator*

Katherine Shamdin, *Festival Services Intern*

**School Office Hours: Mon-Fri 8am-6pm, Sat & Sun 10am-4pm**

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**COMMUNICATION**

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The School Office will primarily use email to communicate with parents to notify them of any scheduling changes. Students will be notified of any changes from their dorm counselors.

Mailing addresses for all ADF participants at the festival is the same. Participants will be notified when they receive mail.

**US Postal Service**

Participant Name

c/o American Dance Festival PDI

East Campus-Duke University

PO Box 90772

Durham, NC 27708-0772

**UPS, DHL or FedEx**

Participant Name

c/o American Dance Festival PDI

Gilbert-Addoms Residence Hall

1368 Campus Dr.

Durham, NC 27708-9962

**CELL PHONE & DEVICE POLICY:** The purpose of attending a dance intensive is to focus on your training, creativity, and building relationships. To further support this environment, we have a Cell Phone & Device Policy in place to reduce screen time and increase time and presence with others within the ADF community.

Cell phones and internet-enabled devices must remain turned off and/or on silent and kept in the student's dorm room, or a commuter's dance bag, except during designated times. Students may only use their devices during regular "phone home" times, to support a classroom learning experience or project, or as needed for emergency use. The technology break allows students to be more present in the learning environment and enables them to form strong and lasting relationships within the ADF community.

If use of a cell phone or other device is used inappropriately or to bully other students, ADF has the right to collect any devices and will discuss the issue with the parent/legal guardian. ADF is not liable for loss or damage to devices brought to the program.

**CONTACT INFORMATION**

Main ADF phone number: (919) 684-6402

Email: [school@americandancefestival.org](mailto:school@americandancefestival.org)

**DORM COUNSELOR CONTACTS (FOR CONTACT DURING THE PROGRAM DATES ONLY)**

<u>Name</u>	<u>Phone</u>
Iman Clark	(614) 597-5131
Abigail Gonzalez	(623) 225-9014
Emily Jensen	(469) 285-6227
Kailah Riggins	(857) 753-2330
Sophia Teachout	(336) 265-0353

**If the Dorm Counselors do not answer, please contact the Director of School Administration.**

1) Heidi Rodeffer [heidi@americandancefestival.org](mailto:heidi@americandancefestival.org) (540) 421-9519 (Cell)  
*Director of School Administration*

For emergencies, please call Duke Police: 911 (very serious emergencies) or 919-684-2444 (for on-campus/not serious emergencies).